

Expense Reimbursement

Date Submitted: February 22, 2026

Personal Expenses — Business Travel & Operations

Employee: Brian Benoit
Project: Baltimore City Snow Emergency Operations
Travel Dates: February 10–13, 2026
Operations Period: February 1–20, 2026
Destination: Baltimore, MD

Travel Expenses

DATE	DESCRIPTION	VENDOR	AMOUNT
02/09	Round-trip airfare — Brian Benoit (SJU→IAD→SJU)	United Airlines	\$903.00
02/09	Round-trip airfare — Mark Benoit (SJU→IAD→SJU)	United Airlines	\$903.00
02/09	Round-trip airfare — Matthew Benoit (SJU→IAD→SJU)	United Airlines	\$903.00
02/09–13	Seat selection & baggage fees	United Airlines	\$101.99
02/10–13	Lodging — Hyatt Place Baltimore Inner Harbor (3 nights)	Hyatt Place	\$629.08
02/09–13	Vehicle rental — Baltimore ground transportation	Turo	\$681.23
02/11	Meals — on-site operations	Various (Baltimore)	\$114.25
02/12	Meals — on-site operations & working dinner	Various (Baltimore)	\$399.55
02/13	Meals — travel day	Various (Dulles, VA)	\$48.22
Travel Subtotal			\$4,683.32

Technology & Operations Expenses

PERIOD	DESCRIPTION	VENDOR	AMOUNT
02/01–20	AI computing services – workforce management application, payroll OCR processing, operational zone mapping, field dashboards	Anthropic	\$5,438.93
02/09	AI computing services – supplemental operations	XAI	\$750.00
02/05	Voice synthesis – field communication system	ElevenLabs	\$12.50
02/02	Communications platform – voice integration	Twilio	\$50.00
Technology & Operations Subtotal			\$6,251.43
TOTAL REIMBURSEMENT REQUESTED			\$10,934.75

Summary: Travel to Baltimore for on-site management of snow emergency response operations, including coordination of 245+ equipment operators across 8 deployment zones. Technology expenses cover AI-powered systems built specifically for this project: worker check-in application, automated payroll timesheet processing, interactive operational zone mapping, and real-time field dashboards.

 Brian Benoit Date

 Approved By Date